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3 January 2007

To:

The Leader – Councillor Dr DR Bard Deputy Leader – Councillor Mrs DSK Spink MBE Members of the Cabinet – Councillors SM Edwards, Mrs VG Ford, JA Hockney, RMA Manning, Mrs DP Roberts and SGM Kindersley

Dear Councillor

You are invited to attend the next meeting of **CABINET**, which will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **THURSDAY**, **11 JANUARY 2007** at **10.00 a.m.** 

Yours faithfully **GJ HARLOCK** Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

	AGENDA	54.050
	PROCEDURAL ITEMS	PAGES
1.	Apologies for Absence	
2.	Minutes of Previous Meeting To authorise the Leader to sign the Minutes of the meeting held on 14 December 2006 as a correct record.	1 - 12
3.	Declarations of Interest	
	RECOMMENDATION TO COUNCIL	
4.	Discretionary Rate Relief	13 - 28
	OPERATIONAL ITEMS	
	DECISIONS MADE BY CABINET	
5.	Performance Management (Milestones and Performance Indicators) Quarterly Report 2006/07 - 6 Month Report	29 - 42
6.	Direct Labour Organisation Business Plan	43 - 58
7.	Cambridgeshire Waste Collection / Disposal Partnering Agreement	59 - 74
8.	Extension of Hours to Post D.2.32	75 - 78



South Cambridgeshire District Council

# **INFORMATION ITEMS**

9. Quarterly Monitoring Report including Budgetary Control and 79 - 90 Prudential Indicators: Third Quarter 2006/07

# **STANDING ITEMS**

- 10. Matters Referred by Scrutiny and Overview Committee
- 11. Updates from Cabinet Members Appointed to Outside Bodies

## **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

Whilst the District Council endeavours to ensure that you come to no harm when visiting South Cambridgeshire Hall you also have a responsibility to ensure that you do not risk your own or others' safety.

#### Security

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#### **Emergency and Evacuation**

In the event of a fire you will hear a continuous alarm. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the emergency staircase landings are provided with fire refuge areas, which afford protection for a minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire wardens or the fire brigade.

**Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

## **First Aid**

If someone feels unwell or needs first aid, please alert a member of staff.

## Access for People with Disabilities

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## Toilets

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## **Recording of Business**

Unless specifically authorised by resolution, no audio and / or visual or photographic recording in any format is allowed at any meeting of the Council, the executive (Cabinet), or any committee or sub-committee of the Council or the executive.

#### Banners / Placards / Etc.

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

#### **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

## Smoking

The Council operates a NO SMOKING policy.

#### **Food and Drink**

Vending machines and a water dispenser are available on the ground floor near the lifts. There shall be no food and drink in the Council Chamber.